

Reg. Parcel

No. EDN-HE (21) A (1) P.S.-08/2017- (Inspection) NOC

Directorate of Higher Education

Himachal Pradesh

Tele. No. 0177-2653120 Extn. 234 e-mail: genbr@rediffmail.com Fax: 0177-2812882

Dated: Shimla-171001 the October, 2018

To

The Dy. Director of Higher Education
Mandi, District Mandi, H.P.

Subject: - Regarding grant of permission to run/establish Private School & Joint Inspection by the Committee, thereof.

Memo:

Find enclosed herewith original case of "Delhi Public School, Bhojpur, sunder Nagar District Mandi, Himachal Pradesh, Pin-175002" for grant of permission to run the (9th to 10th) classes

In this connection, you are hereby directed to inspect the school along with the members of the committee constituted by the Government of Himachal Pradesh vide Notification No. Shiksha-II-Chha (II)-02/2005-L-Dated 03/05/2006 after asking the society to submit the following information/documents:-

1. Attested Copy of proper Registration Certificate of the Society.
2. Detail of Society members, along with their designation. (Attested Copy be attached)
3. Constitution/Bye Laws of Society. (Copy be attached)
4. Tatima/Jamabandi in r/o the detail in the name of Society. If the building is owned by the Society. (Copy be attached)
5. (a) The Original Copies of Lease deed in case the land taken on lease basis from land owner for the minimum period of thirty year and Rent Deed in case building taken on rent basis for the minimum period of five years to be attested by Executive Magistrate.
(b) Required rooms for up-gradation up to 10th in all classes 17 rooms are required i.e. Nursery to 10th class 12 rooms, one library, one laboratory, one Principal office, one clerk office, 1 Staff rooms. The Senior Secondary Schools having Arts Stream should have 03 class rooms, Commerce Stream 03 Class rooms and Science Stream 05 Class rooms and 02 laboratories. Total 30 rooms are required for Nursery to 10+2 in all streams.
6. Detail of building available with the society (Showing all the Classrooms / Library / Laboratory / Principal Room / Staff Room etc.) (Copy be attached)
7. Map of building drawn and attested by at least a Diploma Holder in civil Engineering/Junior Engineer (Showing all the Classrooms / Library / Laboratory / Principal Room / Staff Room etc.) (Blue print Copy be attached).
8. Detail of Playground with copy of affidavit/ rent agreement from the land owner showing Khasra no. and dimensions of play ground not less than 50×30mtr.(Original copy be attached)
9. Detail in r/o availability of the facility of drinking water and electricity Bill/ Certificate from concerned department.
10. Detail in r/o the toilet facilities with photographs (Four toilets are compulsory) i. e. (one for Male Staff & one for Female Staff) one for Boys and one for Girls.
11. Detail of staff along with their Designation, Educational and Professional qualifications (TET Compulsory) and the Pay Scale / Salary paid by the School Management along with photocopy of salary register according to concerned Board.
12. The affidavit regarding source of income to ensure that in case of financial crisis, the Society member will donate funds to run the school smoothly in future attested by Executive Magistrate.

13. Certificate of Chartered Accountant in r/o the financial position of the Society.
14. Photographs of the location/infrastructure of the school.
15. Proposed Fee Structure.
16. The Vouchers (not bill alone) of Laboratory Equipments, Library Books, Furniture and other facilities being provided by the School Management Committee along with photocopy of stock register duly maintained as per stock maintenance norms.
Voucher means: a bill must have
 1. Stock Entry Certificate-
 2. Specified Voucher Recommendation by the Account officer
 3. Section Officer
 4. Pass Order by Head of the Institution.
17. Affidavit in favour of Education Department that the School Management Committee/ School Principal/any other employee or any higher authority of the School will not claim any Grant-in-aid in future from Education Department. The affidavit will have to be got attested by Executive Magistrate/ any competent authority (Original be attached).
18. Non encroachment certificate of land showing Khasra no. name of land owner and School issued by the Revenue Authority.
19. Case be sent on the prescribed Performa issued by Education Department.
20. Attested copy of NOC / Permission of previous classes issued by the Department of Elementary Education (from 1st to 8th Classes) and Higher Education (from 9th to 10th & 9th to 12th Classes) for 11th to 12th other streams.
21. Copy of Fire safety certificate Issued by Chief Fire officer Shimla.
22. School Building Safety certificate Issued by HPPWD Department.
23. Society/Management will ensure that where 20 or more employees are employed provident funds facility is to be provided (Attached affidavit in original).
24. Ensure that there is no cutting /overwriting on any item shown in the Inspection Report and all other documents attached by the society / school.

Note: - Any other documents related to issuance of N.O.C in favour of any private school should also be enclosed with file at the time of inspection.

After fulfilling the requirements / shortcomings as mentioned above, the inspection report along with recommendation for grant of NOC may be sent to this Directorate immediately so that further necessary action in the matter could be taken accordingly.

Further, it is also directed that the Inspection for the grant of permission to run Private School be carried out jointly by the Committee strictly as per norms; failing which the case will be sent back & strict action will be taken against the defaulters.

— 52 —
Jt. Director of Higher Education(C)
Himachal Pradesh, Shimla.

Encl.: As Above.

Endst. No.: Even Dated: Shimla-171001 the October, 2018

Copy for information to:-

1. The Secretary, "Delhi Public School, Bhojpur, sunder Nagar District Mandi, Himachal Pradesh, Pin-175002- with the direction that the above mentioned documents may be submitted to the Deputy Director of Higher Education Mandi District. Mandi Himachal Pradesh during inspection of your institution
2. Guard file.

JM
Jt. Director of Higher Education(C)
Himachal Pradesh

शिमला विभागाध्यक्ष कार्यालय शिमला

10 OCT 2018



Single Window Clearance System

Directorate of Industries(DOI)
Govt. of Himachal Pradesh

DIRECTORATE OF Higher Education

Himachal Pradesh.

Grant of permission to run/establish of a private educational institution

On the careful consideration of the inspection report submitted by the Inspection Committee vide Application No.- 51399 dated 30/06/2023 constituted for the purpose of inspection of Private Educational Institutions of the School level for grant of permission to run/establish a private educational institution by the Govt. of H.P. Shimla vide Notification No.-Shiksha-II-Chha(11)-2/2005-L dated 03-05-2006 and in exercise of the powers vested in me vide Govt. Notification No. Shiksha-II-Chha 5P-3/97 dated 16-01-2007, the approval of competent authority with regard to issue of Permission for establishment/running/up gradation of private Educational Institution in respect of **Namdhari Education Society Bhojpur sundernagar Tehsil sundernagar** registered under Society Regaistration Act (Registration No- **SNR-57/04** on dated 2004-09-6 for the establishment of "Namdhari Delhi Public School PO Sehli Hrabagh Sundernagar Distt mandi HP" 11th-12th Class Science & Arts & Commerce classes from the academic session 2024-2025 (if the affiliating Board find fit) is conveyed subject to the following terms and conditions:-

1. That the school concerned shall be affiliated to HP Board for 11th-12th Class Science & Arts & Commerce classes
2. That the State Govt. will not provide any type of financial assistance/Grant-in-aid etc. in respect of the said institution
3. That the admission in the institution shall be made strictly in accordance with the norms as laid down by the Board of School Education to which the school is affiliated and no discrimination on the basis of caste, colour, creed and sex shall be made. No pupil shall be refused admission on account of his caste, creed or religion
4. That the private institution shall employ only the trained/eligible staff as per the norms fixed by the Govt.
5. That no particular religious education shall be imparted by the institution to maintain secular character of the institution.
6. That the fees and funds shall be such that they are not of exploiting nature but contribute to the spread of education. They should be commensurate to the salary of the staff being paid, development of infrastructure and facilities and activities being provided to the students. (Donation in any form from the student is strictly prohibited).
7. That the permission to run or establish a private educational institution shall be granted only on individual basis and the institution shall not be entitled to open its branches elsewhere.
8. That the institution shall maintain proper record accounts and register in accordance with norms of HP Govt. As stated in chapter III of the Himachal Pradesh Private Educational Institutions (Regulation) Act, 1997 and Notification No. Shiksha-II-(Ga) 6-1/98 dated 10-06-2008 Corrigendum of the same.
9. That the institutions shall have to comply with the norms/provisions of the H.P. Private Educational Institutions (Regulation) Act, 1997 and rules notified by the Govt. vide notification No. Shiksha-II-(Ga)6-1/989 dated 19-10-2004 corrigendum dated 10-06-2008 and the instructions issued by the competent authority from time to time.
10. That the school shall have to furnish all information and returns as called for by the Department from time to time.
11. That the society will make efforts to acquire its own land and establish the institution in its own land.
12. That the recruitment of staff will be made after following proper procedure i.e. by advertisement at least in two leading national daily newspaper and getting sponsorship of names from the nearest



Single Window Clearance System

Directorate of Industries(DOI)
Govt. of Himachal Pradesh

employment exchange giving full detail of the qualifications required and scales of pay plus allowances payable by the school.

13. That the salary of staff is to be paid strictly through RTGS/on line system only.
14. It should be mentioned noticeably/highlighted in the prospectus of the institution, details of the staff & their qualifications, fees, funds and other relevant information about the institutions and information regarding grant of permission of the Govt. To establish and run the institution.
15. That the name of the affiliating Board of the institution should be mentioned in the prospectus with Approval No. Registration No. And Affiliation No. the same should also be displayed on the notice boards of the institutions, at least 2-3 places visible easily to all.
16. That the Society will provide the facility of provident fund as per the EPF norms to its staff and also will take up welfare programme for the employees and students as well.
17. That the Manager shall, within six months after the end of the every Academic year, submit to the competent authority the report of Chartered Accountant on the Audit of the Accounts under sub-section (1).
18. That the concerned school will also not charge fee towards Building fund, Infrastructure fund and development fund etc. from the students/parents.
19. The Principal/ Headmaster /Management of the Private School will ensure that there are no Biddies/ Cigarettes, Gutkha and other Tobacco Products shops and liquor shops within the 100 meters radius of the Schools / Institution as per Section (6) of the COTPA Act 2003.
20. The Principal/ Headmaster /Management of the Private School will ensure to get the police verification of all the staff members working in the school, mandatorily.
21. The Principal/ Headmaster /Management of the Private School will ensure for the reporting of any offence under Juvenile Justice Act, 2015 or any other relevant Act to all the concerned authorities, immediately.

The breach of any of the conditions specified above shall render the defaulter and the action for the withdrawal/cancellation of the permission so granted shall be initiated.

[Digitally Signed by Dr Amarjeet Kr Sharma on 15/12/2023 12:02:28]

Director of Higher Education
Himachal Pradesh